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United States Department of Agriculture.

SERVICE AND REGULATORY ANNOUNCEMENTS.

BUREAU OF ANIMAL INDUSTRY.

DECEMBER, 1922.

[This publication is issued monthly for the dissemination of information, instructions, rulings, etc., concerning the work of the Bureau of Animal Industry. Free distribution is limited to persons in the service of the bureau, establishments at which the Federal meat inspection is conducted, public officers whose duties make it desirable for them to have such information, and journals especially concerned. Others desiring copies may obtain them from the Superintendent of Documents, Government Printing Office, Washington, D. C., at 5 cents each, or 25 cents a year. A supply will be sent to each official in charge of a station or branch of the bureau service, who should promptly distribute copies to members of his force. A file should be kept at each station for reference.]

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CHANGES IN DIRECTORY.

Meat Inspection Inaugurated.

- *3—XX. Swift & Co., River Falls Street, Andalusia, Ala.
- *124. Southern Packing Corporation, Whaley Road (mail: P. O. box 338), Orangeburg, S. C.
- *223. Walter Brown & Sons (Inc.), 923 C Street NW., Washington, D. C.
- *419—F. The Great Atlantic & Pacific Tea Co., One hundred and forty-first Street and Southern Boulevard, New York, N. Y.
- *453. The New Zanesville Provision Co., Walnut and Pearl Streets, Zanesville, Ohio.
- *782. Farris & Co., Enterprise Street west of Stockton, Jacksonville, Fla.

Meat Inspection Extended.

- 2—G. Armour & Co., Brooklyn, N. Y., to include Anglo-American Provision Co.
- *59. Swift & Co., New York, N. Y., to include The G. H. Hammond Co.

Meat Inspection Withdrawn.

- 19-B. The Cudahy Packing Co., Passaic, N. J.
 381. Keystone Instant Food Co. (Inc.), Danbury, Conn.
 425. E. A. Stevenson & Co. (Inc.), Boonton, N. J.

Change in Name of Official Establishment.

262. Joseph Campbell Co., Camden, N. J., is succeeded by Campbell Soup Co.

Change in Address of Inspectors in Charge.

- Dr. C. O. Benson, field inspection, from Beecher Falls, Vt., to Canaan, Vt.
 Dr. A. N. Hughes, meat inspection, Peoria, Ill., from 12 Exchange Building, Union Stock Yards, to care E. Godel & Sons.

Add to Address List.

- Dr. W. O. McHugh, care New Zanesville Provision Co., Zanesville, Ohio.
 Dr. J. B. Wright, care Swift & Co., Andalusia, Ala.

Stations Added.

- Andalusia, Ala., meat inspection.
 Orangeburg, S. C., substation of Augusta, Ga., meat inspection.
 Zanesville, Ohio, meat inspection.

Stations Discontinued.

- Danbury, Conn., substation of New York, N. Y., meat inspection.
 Boonton, N. J., substation of Paterson, N. J., meat inspection.

Correction.

- Page 1 of B. A. I. Directory, Albany, N. Y.: D. E. H. Baumann should be Dr. E. H. Baumann.

ANIMALS SLAUGHTERED UNDER FEDERAL INSPECTION, NOVEMBER, 1922.

Station.	Cattle.	Calves.	Sheep.	Goats.	Swine.
Chicago.....	206,276	45,207	198,197	864	727,510
Fort Worth.....	39,341	38,890	6,510	202	30,465
Kansas City.....	127,182	38,567	71,131	473	335,235
National Stock Yards.....	39,712	10,446	19,883	616	124,890
Omaha.....	71,662	6,347	110,034	43	144,125
St. Louis.....	13,953	2,834	4,148	61	161,882
Sioux City.....	24,698	1,020	19,745	68,520
South St. Joseph.....	32,974	7,080	41,609	13	163,208
South St. Paul.....	48,924	41,096	50,245	225,649
All other establishments.....	254,691	156,224	360,711	1,288	2,333,592
Total: November, 1922.....	859,413	347,711	882,213	3,560	4,345,076
November, 1921.....	686,115	292,172	1,040,390	3,398	3,447,027
11 months ended November, 1922.....	7,899,071	3,872,923	10,071,330	16,539	37,902,192
11 months ended November, 1921.....	7,022,088	3,548,523	12,114,924	10,871	35,175,558

Horses slaughtered at all establishments, November, 1922, 166.

Inspections of lard prepared at all establishments, 146,736,424 pounds; compound and other substitutes, 29,951,762 pounds. Corresponding inspections for November, 1921: Lard, 132,275,297 pounds; compound and other substitutes, 23,340,888 pounds. These totals do not represent actual production, as the same lard or compound may have been inspected and recorded more than once in the process of manufacture.

IMPORTS OF FOOD ANIMALS AND OF MEATS AND MEAT FOOD PRODUCTS.

The statements following show the imports of food animals and of meats and meat food products inspected by the Bureau of Animal Industry during November, 1922, with figures for other periods for comparison.

Imports of food animals.

Country of export.	Cattle.	Swine.	Sheep.	Goats.
Mexico.....	3,872	260		
Canada.....	30,226	684	4,428	4
Great Britain.....	75			
Total: November, 1922.....	34,173	944	4,428	4
November, 1921.....	39,264	476	10,590	11
11 months ended November, 1922.....	254,595	3,141	83,234	7,569
11 months ended November, 1921.....	197,818	2,870	82,456	517

Imports of meat and meat food products.


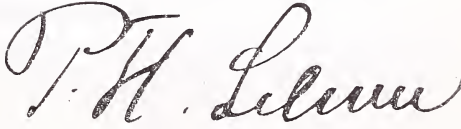

Country of export.	Fresh and refrigerated.		Canned and cured.	Other products.	Total weight.
	Beef.	Other.			
	<i>Pounds.</i>	<i>Pounds.</i>	<i>Pounds.</i>	<i>Pounds.</i>	<i>Pounds.</i>
Argentina.....	49,341	161,186	36,000		246,527
Australia.....	110	184			294
Canada.....	3,052,823	299,366	7,817	4,129	3,364,135
Uruguay.....	12,320		1,016,639		1,028,959
Other countries.....		1,224	10,731	62,134	74,089
Total: November, 1922.....	3,114,594	461,960	1,071,187	66,263	4,714,004
November, 1921.....	3,297,188	1,890,001	117,331	141,908	5,446,428
11 months ended November, 1922.....	25,421,632	16,772,884	5,719,002	1,119,218	49,032,736
11 months ended November, 1921.....	20,509,276	38,226,495	2,283,819	1,057,205	62,076,795

Condemned in November, 1922: Beef, 1,920 pounds; pork, 2 pounds; total, 1,922 pounds.

Refused entry: Beef, 2,214 pounds; pork, 400 pounds; total, 2,614 pounds.

FOREIGN OFFICIALS AUTHORIZED TO SIGN INSPECTION CERTIFICATES FOR MEAT AND PRODUCTS FOR IMPORTATION INTO THE UNITED STATES.

The following are additional names and facsimile signatures of foreign national Government officials authorized to sign and issue certificates of inspection for meat and meat food products offered for importation into the United States:

Country and name.	Signature.
THE NETHERLANDS.	
Dr. H. Remmelts.....	
NORWAY.	
P. H. Selmer.....	
Kr. Sande.....	

SUMMARY OF TUBERCULOSIS-ERADICATION WORK IN COOPERATION WITH THE VARIOUS STATES, NOVEMBER, 1922.

State.	Tuberculin tests.			Total once-tested free herds.	Total accredited herds.	Total herds under supervision.	Inspector in charge.	State official.
	Herds or lots.	Cattle tested.	Cattle re-acted.					
Ala.....	156	2,679	13	822	96	962	R. E. Jackson...	C. A. Cary, Auburn.
Ariz.....	32	1,658	54	198	255	F. L. Schneider...	R. J. Hight, Phoenix.
Ark.....	16	377	0	35	83	W. E. Dodd.....	J. H. Bux, Little Rock.
Calif.....	195	16,377	63	1,090	0	1,286	C. R. Behler.....	J. P. Iverson, Sacramento.
Colo.....	5	254	34	61	1	83	W. E. Howe.....	C. G. Lamb, Denver.
Conn.....	101	2,471	303	635	121	882	R. L. Smith.....	J. M. Whittlesey, Hartford.
Del.....	18	424	9	1,087	250	2,061	W. G. Middleton...	O. A. Newton, Bridgeville.
D. C.....	313	30	345	J. A. Kiernan.....
Fla.....	152	2,122	24	3,547	116	4,447	J. G. Fish.....	J. V. Knapp, Tallahassee.
Ga.....	54	1,464	36	2,259	26	2,476	A. L. Hirliman.....	P. F. Bahnsen, Atlanta.
Idaho.....	323	25,332	531	7,085	135	7,746	W. A. Sullivan.....	J. D. Adams, Boise.
Ill.....	822	8,775	485	795	396	6,458	J. J. Lintner.....	F. A. Laird, Springfield.
Ind.....	1,051	11,087	285	11,799	2,135	15,142	E. B. Haskin.....	R. C. Julien, Indianapolis.
Iowa.....	557	13,331	522	4,239	1,251	7,145	F. H. Thompson...	P. Malcolin, Des Moines.
Kans.....	347	6,820	92	470	461	1,124	H. M. Graefe.....	J. H. Mercer, Topeka.
Ky.....	875	6,381	99	8,675	217	10,478	W. F. Biles.....	W. H. Simmons, Frankfort.
La.....	15	677	27	584	80	682	R. W. Tuck.....	E. P. Flower, Baton Rouge.
Me.....	647	5,428	159	8,920	958	9,955	J. B. Reidy.....	H. M. Tucker, Augusta.
Md.....	238	3,749	109	2,259	447	4,287	T. A. Ladson.....	R. C. Reed, Baltimore.
Mass.....	59	1,810	256	101	65	322	E. A. Crossman.....	L. H. Howard, Boston.
Mich.....	4,054	30,174	335	20,700	473	24,720	T. S. Rich.....	H. W. Norton, jr., Lansing.
Minn.....	436	9,531	364	2,601	1,986	5,467	W. J. Fretz.....	C. E. Cotton, St. Paul.
Miss.....	74	1,465	0	365	149	690	H. L. Fry.....	H. Chadwick, Jackson.
Mo.....	1,407	18,623	159	25,642	441	26,836	Ralph Graham.....	H. A. Wilson, Jefferson City.
Mont.....	457	14,316	81	12,552	123	13,528	R. Snyder.....	W. J. Butler, Helena.
Nebr.....	1,317	19,579	233	11,567	292	13,690	C. H. Hays.....	D. D. Tobias, Lincoln.
Nev.....	34	665	24	1,562	9	1,921	F. E. Murray.....	Edward Records, Reno.
N. H.....	305	5,004	462	943	80	1,390	E. A. Crossman.....	A. L. Felker, Concord.
N. J.....	76	2,966	68	123	102	390	W. G. Middleton...	J. H. McNeil, Trenton.
N. Mex.....	21	129	1	810	1	984	F. L. Schneider...	Mat Keenan, Albuquerque.
N. Y.....	927	20,417	4,583	8,989	1,030	12,069	H. B. Leonard.....	D. W. McLaury, Albany.
N. C.....	4,661	12,797	72	41,669	277	43,260	Paul Vaughn.....	Wm. Moore, Raleigh.
N. Dak.....	417	9,549	259	4,171	908	6,323	H. H. Cohenour.....	W. F. Crewe, Bismarck.
Ohio.....	853	7,802	261	2,536	1,066	4,229	Leo E. Davis.....	B. H. Edgington, Columbus.
Okla.....	78	3,258	35	296	273	1,120	L. J. Allen.....	J. A. Whitehurst, Okla.
Oreg.....	592	5,453	113	10,749	197	10,946	S. B. Foster.....	W. H. Lytle, Salem.
Pa.....	315	6,079	216	1,134	1,639	2,821	P. E. Quinn.....	T. E. Munce, Harrisburg.
R. I.....	1	50	11	22	15	49	E. A. Robinson.....	T. E. Robinson, Providence.
S. C.....	149	1,359	17	924	100	2,302	W. K. Lewis.....	W. K. Lewis, Columbia.
S. Dak.....	59	1,960	109	278	263	664	J. O. Wilson.....	A. E. Beaumont, Pierre.
Tenn.....	785	9,909	22	701	255	7,836	E. I. Smith.....	G. R. White, Nashville.
Tex.....	7	971	1	45	85	277	H. Graefe.....	L. G. Cloud, Fort Worth.
Utah.....	483	2,215	40	6,623	79	7,314	F. E. Murray.....	W. A. Stephensen, Salt Lake City.
Vt.....	386	8,359	420	2,447	1,504	5,276	A. J. DeFosset.....	E. S. Brigham, Montpelier.
Va.....	193	3,395	47	1,242	832	2,437	R. E. Brookbank...	J. G. Ferneyhough, Richmond.
Wash.....	828	6,625	95	10,574	128	10,752	J. C. Exline.....	L. C. Pelton, Olympia.
W. Va.....	202	2,946	54	3,298	248	2,887	George W. Neff.....	J. H. Stewart, Charleston.
Wis.....	2,948	44,452	728	3,600	1,947	6,460	S. J. Healy.....	C. P. Norgord, Madison.
Wyo.....	55	500	1	3,586	3	4,015	John T. Dallas.....	B. F. Davis, Cheyenne.
Total.....	27,783	361,355	11,972	234,743	21,359	296,872

LICENSES FOR VETERINARY BIOLOGICAL PRODUCTS.

LICENSES ISSUED.

Licenses for the manufacture of veterinary biological products were issued during the month of December, 1922, as indicated below, under the act of Congress of March 4, 1913 (37 Stat. 832), and the regulations made thereunder (B. A. I. Order 276):

License No.	Date.	Name and address of firm.	Products.
158	1922. Dec. 2	Globe Laboratories, Fostepco Heights, near Fort Worth, Tex.	Abortion vaccine (for cattle).
164	Dec. 16	Goshen Laboratories, Inc., 34 St. John's Street, Goshen, N. Y.	Equine abortion bacterin; hemorrhagic-septicemia bacterin (avian); mixed infection bacterin (avian) polyvalent mixed bacterin (equine).

U. S. Veterinary Licenses Terminated During December, 1922.

U. S. Veterinary License No. 160, issued February 28, 1921 to the Ohio Vaccine Company, Columbus, Ohio, was terminated by request of firm on December 30, 1922.

U. S. Veterinary License No. 164 dated March 3, 1922 issued to the Goshen Laboratories, Inc., Goshen, N. Y., was terminated on December 16, 1922, and reissued to cover produces named above.

U. S. Veterinary Permits Issued During December, 1922.

U. S. Veterinary Permit No. 2, dated December 27, 1922, was issued to the Pasteur Laboratories of America, 366 West Eleventh Street, New York City, for the following products:

Antianthrax serum; antistreptococcic serum; antitetanic serum; fowl-cholera serum; mallein; tuberculin, manufactured by Labpasteur, Veterinary Department, Institut Pasteur, Paris, France. Anthrax vaccine, manufactured by Laboratoire des Vaccines Pasteur pour l'Etranger, Paris, France; antibrackleg serum; blackleg vaccine; polyvalent serum; polyvalent vaccine, manufactured by Institut de Serotherapie de Toulouse, Toulouse & Paris, France; blackleg vaccine, manufactured by Prof. O. Thomas Laboratories, Verdun & Dijon, France.

U. S. Veterinary Permit No. 5, dated December 27, 1922, was issued to The Ammonol Chemical Co., 366 West Eleventh Street, New York City, for the following products:

Anthrax serum; anthrax vaccine; blackleg vaccine; dog-distemper serum; dog-distemper vaccine; fowl-cholera vaccine; mallein (Foth's); normal serum (from the horse); pleuropneumonia streptococcic serum; polyvalent blackleg serum; polyvalent dysentery serum; polyvalent fowl-cholera serum; polyvalent dysenteric bacillary extract; polyvalent paratyphus serum; polyvalent pneumonia serum; polystreptococcic serum; polyvalent streptococcic vaccine; tetanus antitoxin; tuberculin (Koch's), manufactured by Pharmaceutisches Immuno-Therapeutisches Institut, Ludwig Wilhelm Gans Aktiengesellschaft, Oberursel, (Taunus), Germany.

ANTI-HOG-CHOLERA SERUM AND HOG-CHOLERA VIRUS PRODUCED UNDER U. S. VETERINARY LICENSE DURING NOVEMBER, 1922.

Serum.			Virus.	
Ordinary.	Clear.	Total.	Simultaneous.	Hyperimmunizing.
<i>C. c.</i> 41,085,427	<i>C. c.</i> 14,264,845	<i>C. c.</i> 55,350,272	<i>C. c.</i> 2,646,248	<i>C. c.</i> 9,246,150

CLAIMS FOR PERSONAL INJURIES OF EMPLOYEES IN PERFORMANCE OF DUTY.

Inspectors and others in charge are directed that no settlements should be made by their employees with parties against whom claims are made because of injuries sustained in the performance of their official duties without the approval of the United States Employees' Compensation Commission, if such employees desire to avail themselves of the medical and hospital treatment furnished by that commission and the payments provided by the act of September 7, 1916, on account of disability.

HOTEL RATES FOR GOVERNMENT EMPLOYEES.

Supplementary to previous announcements on this subject to be found on pages 64 and 86 of Service and Regulatory Announcements for May and July, 1922, the Bureau of the Budget advises that reduced rates on hotel rooms for Government employees traveling on official business upon proper identification will be allowed by the following hotels as indicated:

Birmingham, Ala.:

The Florence Hotel, 25 per cent.

Dothan, Ala.:

The Martin Hotel, 25 per cent.

Florence, Ala.:

The Jefferson Hotel, 25 per cent.

Phoenix, Ariz.:

Hotel Adams, 10 per cent.

Los Angeles, Calif.:

Hotel Westminster, 25 per cent.

Pasadena, Calif.:

Hotel Green, 25 per cent discount provided 2 weeks' notice is given between December 1 and May 1.

Hotel Huntington, 25 per cent discount provided 2 weeks' notice is given between December 1 and May 1.

Pasadena, Calif.—Continued.

Hotel Maryland, 25 per cent discount provided 2 weeks' notice is given between December 1 and May 1.
 Hotel Vista del Arroyo, 25 per cent discount provided 2 weeks' notice is given between December 1 and May 1.

Sacramento, Calif.:

Travelers Hotel, 25 per cent.

San Francisco, Calif.:

Hotel Argonaut, 25 per cent.
 Hotel Fielding, 10 per cent.

Daytona, Fla.:

The Ridgewood, 25 per cent.

Jacksonville, Fla.:

Hotel Seminole, 25 per cent.
 Duval Hotel, 25 per cent.

Lakeland, Fla.:

Hotel Elks, 25 per cent.

Miami, Fla.:

Hotel Ta-Miami, 25 per cent.

Ocala, Fla.:

Ocala House, 25 per cent.

Pensacola, Fla.:

New Merchants Hotel, 25 per cent.

Sanford, Fla.:

The Seminole, 25 per cent.
 Valdez Hotel, 25 per cent.

St. Augustine, Fla.:

St. George Hotel, 25 per cent.

Tarpon Springs, Fla.:

Hotel Stratford, 25 per cent.

Augusta, Ga.:

Plaza Hotel, 25 per cent.

Macon, Ga.:

Hotel Dempsey, 10 per cent off rooms at \$3 a day.
 Hotel Dinkler, 25 per cent.

Rome, Ga.:

Third Avenue Hotel, 25 per cent.

Savannah, Ga.:

Hotel Chatham, 25 per cent.
 Hotel Savannah, 25 per cent.

Thomasville, Ga.:

The Mitchell, 25 per cent.

Chicago, Ill.:

Drexel Arms Hotel, 25 per cent.
 Washington Hotel, 25 per cent reduction on rooms with bath.

Monroe, La.:

The Monroe, 25 per cent.

New Orleans, La.:

Hotel Monteleone, 25 per cent.

Shreveport, La.:

Hotel Youree, 25 per cent.
 The Inn, 25 per cent.

Portland, Me.:

Hotel Falmouth, 10 per cent.

Biloxi, Miss.:

The New Park Hotel, 25 cents off for each room.

Kansas City, Mo.:

Hotel Baltimore, \$1 reduction on \$3.50 rooms.
 Westgate Hotel, 50 cents reduction on \$2.50 room with bath.

St. Louis, Mo.:

Hotel Claridge, 25 per cent.
 Majestic Hotel, 20 per cent.
 The Planters, reduction of 50 cents a room, except on \$2 rooms without bath and \$2.50 rooms with bath.

Reno, Nev.:

Hotel Overland, 25 cents reduction on \$1.75 and \$2 rooms; 50 cents reduction on \$2.25 and \$3 rooms; \$1 reduction on \$3.50 rooms.

Greensboro, N. C.:

Hotel Clegg, 25 per cent.

Waurika, Okla.:

Hotel Stuard, 25 per cent.

Scranton, Pa.:

Hotel Jermyn, 15 per cent.

Charleston, S. C.:

Timrod Inn, 25 per cent on all \$2 rooms and up. (No reduction on \$1.25 and \$1.50 rooms.)

Columbia, S. C.:

Colonial Hotel, 25 per cent.

Greenville, S. C.:

Ottaray Hotel, 25 cents reduction on \$1.50 room, and 50 cents reduction on \$2.50 and \$3 rooms.

Spartanburg, S. C.:

Hotel Finch, 25 per cent.

Jackson, Tenn.:

The New Jackson, 25 per cent.

Nashville, Tenn.:

Hotel Tulane, 25 per cent.

Fort Worth, Tex.:

Hotel Terminal, 20 per cent on rooms and meals.

San Antonio, Tex.:

Hotel Gunter, 10 per cent.

Salt Lake City, Utah.:

The Newhouse Hotel, 10 per cent discount on \$2.50 rooms; 25 per cent discount on rooms \$3 and up.

Bremerton, Wash.:

Hotel Winsor, 50 cents reduction on \$2 and \$2.50 rooms.

Seattle, Wash.:

New Richmond Hotel, from 25 per cent to 35 per cent.
 Georgian Hotel, from 25 per cent to 35 per cent.
 Georgian Annex, from 25 per cent to 35 per cent.
 McKay Apartments, from 25 per cent to 35 per cent.

The following hotels, previously listed, have withdrawn their offer of 25 per cent reduction and now offer a discount of 10 per cent.

New York City:

Hotel Holley, Washington Square west.

Hotel Earle, Washington Square north.

Hotel Judson, Washington Square south.

Hotel Albert, 42 East Eleventh Street.

Hotel Irving, 26 Gramercy Park south.

Hotel Berkeley, 20 Fifth Avenue.

Hotel Le Marquis, 12 East Thirty-first Street.

Hotel Wellington, Fifty-fifth Street and Seventh Avenue.

Hotel Van Rensselaer, Fifth Avenue and Eleventh Street.

Hotel Chelsea, Twenty-third Street and Seventh Avenue.

Kew Gardens, L. I.:

Kew Gardens Inn.

Norwich, Conn.:

Hotel Wauregan.

New London, Conn.:

Hotel Crocker.

The following hotels, previously listed, have withdrawn altogether their offers of reduced rates:

Los Angeles, Calif.:

King Edward Hotel.

Hotel Rosslyn.

Cedar Rapids, Iowa:

Hotel Montrose.

Sioux City, Iowa:

Hotel Martin.

Lincoln, Nebr.:

Hotel Lincoln.

Omaha, Nebr.:

Hotel Fontenelle.

Scottsbluff, Nebr.:

Hotel Lincoln.

Sioux Falls, S. Dak.:

Hotel Carpenter.

Hotel Cataract.

The Hotel La Salle, Chicago, Ill., previously listed, will allow a discount of 25 per cent only when employees stopping there make application for the reduced rate when registering.

USE OF TELEPHONE AT OFFICIAL ESTABLISHMENTS.

Attention is called to the fact that the telephones at official establishments are installed by the packing companies for official use only. Employees of the bureau are directed not to use such telephones for private purposes except with the consent of the company. Even when permission is granted by the company the privilege certainly is not to be abused by the use of the telephone for trivial or unimportant calls.

INSTRUCTIONS COVERING THE USE OF TRANSPORTATION REQUESTS.

There is brought to the attention of employees using Government transportation requests the importance of executing same correctly and forwarding the stubs thereof promptly to the bureau.

1. In obtaining Pullman or chair-car reservations, the traveler should ascertain from the agent or conductor whether the railroad over which he is traveling operates its own Pullman and chair-car service, or whether this service is furnished by the Pullman Company, and execute transportation requests accordingly.

2. Through Pullman reservations should be obtained whenever possible for the reason that when more than one Pullman fare is paid the total usually exceeds the through-rate charge, necessitating a disallowance of the difference from reimbursement accounts.

3. In issuing requests for railway tickets, care should be taken to issue same in favor of the railroad company furnishing the ticket. Failure to do so delays the rendering of bills by the companies honoring requests not properly executed, and also the passing of same by the bureau for payment, as it is necessary to secure from the company in whose favor they are drawn a waiver of their claim in favor of the company actually rendering the service before payment may be made.

4. Any alteration made on transportation requests should be initialed by the traveler and a signed statement explaining same made on the back of the request.

5. Transportation requests call for tickets "at lowest rate," and railway agents are instructed to issue tickets via a regularly authorized ticketing route to which the "lowest fare applies," unless the complete routing, including initials of carriers and

junction points are inserted in the space provided therefor on the request by the person issuing and countersigning same. If, therefore, employees find it necessary to travel via the more expensive route in order to *save time that is valuable to the bureau*, this information should be obtained from the agent and indicated on the request. Otherwise, the Office of the Comptroller General, General Accounting Office, will take exception to the item.

6. It has been noted that a number of employees fail to indicate the name of the State on transportation requests and the stubs of same in purchasing tickets for travel from one city or town to another. Both the name of the city or town, and the name of the State must be given. It is also important that the date of issue and the cost of the transportation be indicated.

7. If for any reason a ticket obtained on a transportation request is only partially used, or not used at all, making an adjustment with the railway company necessary, that ticket and an explanation as to why the same was not used should be forwarded immediately to the bureau for adjustment and not held to be submitted with the reimbursement account. The same applies to Pullman reservations. Under no circumstances should an employee attempt to secure a refund from a transportation company for such a ticket or reservation. All refunds are collected by the Office of Accounts of the bureau.

8. When more than one person obtains transportation on one request, the names of all should be written on the backs of both the request and the stub of same.

9. In purchasing scrip books, the numbers of the books obtained should be indicated on the stub of the request, and the same together with T 11 reports should be forwarded to the bureau on the day the purchase is made.

10. Under instructions from the Comptroller General of the United States the bureau is required to transmit to his office for settlement, beginning January 1, 1923, all transportation and Pullman bills within 10 days after their receipt in the bureau. This necessitates the forwarding of all transportation request stubs to the bureau immediately after the requests are exchanged for railway tickets, scrip, and Pullman reservations, for the reason that it will be impossible for the bureau to check railway and Pullman bills until there is evidence in the shape of request stubs in the hands of the bureau that transportation and Pullman service have actually been furnished. In no case should an employee send in his request stubs with his reimbursement account. Employees will be called upon to account for each failure to comply with these instructions.

REPORTS COVERING PURCHASE AND USE OF SCRIP.

As there seems to be some misunderstanding on the part of a number of employees regarding the correct reporting of the purchase and use of scrip, the following instructions are given:

1. The name of the purchaser of scrip books, i. e., the name of the person signing the transportation request, should be indicated in the space provided therefor at the top of the T 11 report following the words: "The mileage or scrip indicated below has this day been delivered to:" on the old Form T 11 and following the words: "The mileage or scrip indicated below has this day been purchased in the name of:" on the new Form T 11, and the same forwarded to the bureau on the day the purchase is made. The user of the scrip should indicate the same name in the space provided therefor on the Form T 12 report following the words: "Purchased in the name of:". Scrip books purchased for use by employees attached to stations in the field should be purchased in the name of the inspector in charge so far as is possible. When scrip books are turned over to employees attached to a station for their use on official travel, it is not necessary to report the matter to the bureau. This record, however, should be kept in the office of the inspector in charge.

2. In the space provided for the appropriation on the Form T 11 it has been noted that a number of employees indicate the number of the authorization instead of the appropriation. It is desired that the appropriation and not the number of the authorization be furnished.

3. Unused portions of scrip books must be forwarded to the bureau immediately following the date of expiration in order that the matter of securing a refund may be taken up with the railroad company. If it is known that it will be impossible to use scrip that is on hand before the date of expiration, the same should be forwarded to the bureau as soon as it is known, in order that it may be used, if possible, by others.

4. Under no circumstances should employees attempt to collect refunds from railroad companies for overpull of scrip or unused portions of expired scrip. All refund collections are handled by the office of accounts of the bureau.

RESULTS OF PROSECUTIONS FOR VIOLATIONS OF LAWS.

Penalties have been imposed in prosecutions for violations of regulatory laws, as reported to the bureau, as follows:

Livestock Quarantine Law.

Atchison, Topeka & Santa Fe Railway Co. (2 cases), dead animal in same car with live animals, \$200 fine.

A. C. Foss, Lynn, Mass., delivering tuberculous cattle for interstate transportation, \$100 fine.

San Antonio, Uvalde & Gulf Railroad Co., failure to mark waybill "Southern cattle," \$100 fine.

Twenty-Eight-Hour Law.

Central Railroad Co. of New Jersey, \$100 fine.

Louisville & Nashville Railroad Co., \$100 fine.

Philadelphia & Reading Railway Co., \$100 fine.

NEW PUBLICATIONS OF THE BUREAU.

[The bureau keeps no mailing list for sending publications to individual employees, but publications are sent in bulk to officers in charge for distribution to members of their forces. The number of copies sent varies with the subject or nature of the publication and the number and class of employees. Officers in charge will use their judgment and distribute publications to best advantage. So far as possible additional copies will be furnished on request.]

Department Bulletin 1024. Feeding Experiments with Grade Beef Cows Raising Calves. By E. W. Sheets and R. H. Tuckwiller, Animal Husbandry Division. Pp. 17, figs. 8.

Department Bulletin 1090. The Effects of Inbreeding and Crossbreeding on Guinea Pigs. By Sewall Wright, Animal Husbandry Division. Pp. 63, figs. 11.

Farmers' Bulletin 784. Anthrax or Charbon. By Henry J. Washburn, Pathological Division. Slightly revised. Pp. 16.

Farmers' Bulletin 1191. Making American Cheese on the Farm. By C. M. Gere, Dairy Division. Slightly revised. Pp. 19, figs. 14.

Department Circular 129. Milk for the Family. Slightly revised. Contribution from the Dairy Division and the Office of Home Economics. Pp. 4, figs. 2.

Department Circular 235. Utility Value of Purebred Livestock. By D. S. Burch, Editorial Office. Pp. 22, figs. 13.

Report of the Chief of the Bureau of Animal Industry. Dated September 12, 1922. Pp. 62.

B. A. I. Order 211 (Revised). Regulations Governing the Meat Inspection of the U. S. Department of Agriculture. Effective November 1, 1922. Pp. 72.

B. A. I. Order 278. Regulations Governing the Recognition of Breeds and Purebred Animals. Effective September 22, 1922. Contribution from the Animal Husbandry Division. Pp. 6.

The Story of the Cattle-Fever Tick. (In Spanish.) Pp. 28.

Poster, Ticks Make the Difference. Black and red, 16 by 22 inches.

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